

technology bytes

FIRST

in a

SERIES

A Florida architectural firm recently lost **\$2.5 million** worth of plans due to inadequate computer file backup.

Do you have similar **hidden risks** in your Information Technology environment?



That's where The Next Level of Service can help.

UHY Advisors
Tax & Business Consultants
UHY Advisors TX, LLC

As our dependence on IT systems grows, so does the risk of lost files, data leakage through fraud or errors, and other security lapses. This update is the first in a series you will be receiving on a quarterly basis to help keep you informed on various IT topics. Please visit our web site for recent news stories on IT issues, uhyadvisors-us.com/IT.

The **6** simple actions every company should take to enhance backup and restoration:

- 1 Perform an initial risk assessment and ongoing risk assessments to identify key financial data that needs to be included in the backup and restore process.
- 2 Select appropriate backup software that fits the size and complexity of your IT environment.
- 3 Ensure backup media used is encrypted and password protected.
- 4 Update the backup process as needed to include all key data in the backup cycle.
- 5 Monitor the backup process to ensure successful backups. Follow up on failed backups and document the issue and solution.
- 6 Perform annual restore tests of key applications to validate that restores can be successfully and timely completed from backup media without jeopardizing financial data integrity.

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